

Board Members Present: Don Antrobus – President, Kalen Saxton – Vice President, Justin Roberts – Secretary, Doug Eby – Treasurer, Jim Kerr, Yolanda Meza.

Others Present: Reverend Lise, Peggy Robinson.

6:30pm A. Call to Order/Agenda

After brief personal check-ins and covenant/chalice lighting by Yolanda, Don read the revised land acknowledgement. The chair asked for approval of several amendments to the agenda and asked for adoption of the agenda. Without objection, the agenda was adopted.

6:50pm B. Consent Agenda**1. Approval of March 2024 Meeting Minutes**

Yolanda asked for adoption of the February minutes. Kalen seconded. Without objection, the minutes were adopted.

7:00pm C. Continued Business**1. Staffing Update – Don and Reverend Lise**

- a. **Administrator Position.** Rev. Lise and Peggy interviewed an applicant on Friday, but the applicant declined. Our bookkeeper suggested another applicant who we hope applies soon.
- b. **DRE Director.** Three applicants applied on Indeed. We also received several applicants through word of mouth. We plan to interview two applicants in the next couple weeks. One has worked as a DRE in Ontario. Another is a local applicant.

2. Finance**a. Monthly Treasurer’s Report – Doug**

We currently are \$80,000 under budget for the year, largely due to unfunded positions.

b. 2025 Draft Budget Follow-up – Group Discussion

There have been no major changes to the draft budget.

3. Peace Camp Update – Kalen

We remain on track for Peace Camp for the summer. The Department of Labor has approved the youth work permit. We submitted preliminary documents to the American Camp Association on April 1, and the reception so far has been very good. Registration forms are available on the website and people are starting to register. We’re planning a recruitment meeting for high school counselors for this Sunday and arranging a Red Cross First Aid course.

4. Annual Meeting Planning – Don

Don shared a draft list of responsibilities for the annual meeting. There was a suggestion that at some point in the future we discuss possible virtual membership for people outside of Alaska and/or virtual attendance at the annual meeting in the future by people outside Anchorage. Don asked the Board to provide input for his president’s report. There will be an opportunity for members to ask questions about the budget on April 28 at 12:30pm in the library. We also discussed the various methods of reporting the budget. The Board confirmed that the detailed

Program Budget Report will only be prepared once per year in advance of the annual meeting and made available to members upon request. A summary by mission will be included in the Annual Meeting documents.

5. Strategic Plan – Group Discussion

We had asked for feedback from the various committees, but we had not received significant comment. There were suggestions to bring this up at the Program Council meeting next week and/or at the annual meeting. We decided that Justin will present the strategic plan at the annual meeting as a lead-up to the President's report.

6. Social Justice Discussion – Group Discussion

The Social Justice Team has not decided on overarching social justice focus areas for the year. The Anti-Racism team met with the ACLU Prison Project and plan to support them with mailing a monthly newsletter for inmates. There was discussion of continuing and potentially expanding work with the cold weather family shelter. More volunteers have participated this year. There was also discussion of LGBTQ outreach and participation in the Pride Parade. Board members noted that there are many areas where we could focus, but we need someone who is willing to be a driving force behind a particular project. There was also discussion about involving the Teen Group. Finally, there was a suggestion to ask the congregation at the annual meeting whether it wants one or more social justice focus areas for the year. The focus areas could impact topics for services, chalice lightings, readings, forum topics, volunteering, or otherwise. This may be included as part of the president's report or the overview of the strategic plan at the annual meeting.

7:50pm D. New Business**1. Minister Review – Don**

There was discussion of the need for a formal review for Rev. Lise since it has been three years since she started in the position. Justin and Yolanda offered to assist with the format and process. Rev. Lise also would like to be involved in the process.

2. Sabbatical Planning – Don

There was discussion of asking Kathy Rutherford and Kathy Lucich about serving as board liaisons to a sabbatical planning committee.

3. Sunday Service Schedule Discussion – Rev. Lise

Rev. Lise raised the possibility of modifying summer worship so there is only one service each Sunday with a rotation between Forum and Worship. There was discussion of various start times and the need to make sure there is agreement from the Forum, Program Council, and worship associates. There was also discussion about the need for continuity and making sure we publicize any changes to the schedules. This issue will be raised with the Program Council and Forum. The plan would be for any modified schedule to be in place for July and the first half of August.

9:00pm E. Staff, Committee & Team Reports

1. Minister's Report (monthly) – Rev. Lise – No report beyond written report.
2. President's Report (quarterly) – no report
3. Director of Learning and Exploration (monthly) – Vacant
4. Other Staff Reports (as needed or requested by Board) –
5. Building & Grounds Committee Report (quarterly) – no report

6. Human Resources Report (quarterly) – no report
7. Nominating Committee Report – no report
8. Stewardship Committee Report (monthly) – no report
9. Treasurer/Finance Committee Report (monthly) – No discussion beyond the written reports and discussion under Continued Business above.
10. Other Team Reports (as needed or requested by Board) – none

9:00pm D. Executive Session

None needed.

9:04pm E. Adjournment by Chair w/o Objection

Yolanda moved to adjourn. Kalen seconded. Adjourned without objection.

Next Meetings:

Program Council: Tuesday, April 23, 6:00-8:00

Board Meeting: Thursday, May 16, 6:30-8:30

Respectfully submitted by Justin Roberts, Secretary