AUUF BOARD MEETING - October 17, 2024 Final

Board Members Present: Don Antrobus – President, Kalen Saxton – Vice President, Justin Roberts – Secretary, Doug Eby – Treasurer (via zoom), Jim Kerr, Mara Hill

Others Present: Rev. Lise, DRE Jennifer Bluntach.

6:30pm A. Call to Order/Agenda

After brief personal check-ins and covenant/chalice lighting by Justin, Jim read the covenant and Don read the land acknowledgement. Without objection, the agenda was adopted.

6:50pm B. Consent Agenda

1. **Approval of September 19, 2024 Meeting Minutes –** Without objection, the minutes were approved.

2. **Approval of the October 5, 2024 Board Retreat Minutes** - Without objection, the minutes were approved.

3. **Approval of Updated Strategic Plan –** Don made a proposed change, which was adopted unanimously. Without objection, the strategic plan was approved.

4. **Appointment of Mara Hill to the AUUF Board –** Jim moved that Mara Hill be appointed to serve the remainder of Yolanda Meza's term on the AUUF Board. Justin seconded. The appointment was approved unanimously.

7:00pm C. Continued Business

1. **Finance – Doug**
   a. Financial Statements. We had a discussion of the financial overview that is provided to the Board.
   b. Treasurer's Report. Doug reported that our finances are as expected. Our income is slightly above year to date because of pre-paid pledges. Our expenses are slightly below year to date because of staffing vacancies at the beginning of the fiscal year.

2. **Board Thank You Notes Update** – Don
   We finalized thank you cards to Carol Harris for all of her help with the fellowship, Peter Briggs at Corvus Design for his help with the playground, and the Bike Shop and the shipping company for discounted rates.

3. **Playground Dedication** – Don
   Don noted that the playground dedication will be in the spring.

4. **Bylaws Review**
   Doug, Kalen, Don, and Rev. Lise offered to participate on a Bylaws committee. Kalen will set up a meeting.

5. **Annual Dinner and Awards**
   We discussed nominations and decided on the Shirley Dickens and Fred Hillman award winners.

7:30pm D. New Business

1. **Review/Approve Social Action Council Charter**
   Don suggested some edits to the charter, which were accepted without objection. The Board approved the charter without objection.

2. **Board Retreat Follow-up/Action Items - Don**

   a. **Congregational Survey Direct Contacts**
   Don provided a list of active friends or members who no longer participate. We reviewed the list to see who might be worth reaching out to and which board members should contact them.

   b. **Continued Feedback Process**
   Jim prepared a draft form that we can make available online and in the sanctuary on Sundays. Kath will decorate the comment box that will be placed below the AUUF Gratitude Tree.

   c. **TAOF Articles**
   Don volunteered to write the first Board update. Kalen volunteered to write the second update. We also discussed various topics, including high level strategic plans, accomplishments, and other ways to be more visible to the fellowship.

   d. **Stewardship/Pledge Drive**
   We discussed new revenue sources, year-round stewardship, and other ways to bring in new members. We also discussed having November 24 be a bring-a-friend day. We agreed that year-round stewardship would be an ongoing discussion.

3. **Board Hosted Soup Sunday**
   We agreed that the Board would host a Soup Sunday, possibly in December.

8:00pm E. Staff, Committee & Team Reports

1. Minister's Report (monthly) – Rev. Lise submitted a written report.
2. President's Report (quarterly) – no report
3. Director of Religious Exploration (monthly) – Jennifer Bluntach submitted a written report. She also discussed various program updates.
4. Other Staff Reports (as needed or requested by Board) –
5. Building & Grounds Committee Report (quarterly) – no report
6. Human Resources Report (quarterly) – no report
7. Nominating Committee Report – no report
8. Stewardship Committee Report (monthly) – no report
9. Treasurer/Finance Committee Report (monthly) – Doug provided information via email and in person.
10. Other Team Reports (as needed or requested by Board) – none

8:00pm D. Executive Session

There was no executive session.

8:15pm E. Adjournment by Chair w/o Objection

Adjourned by the chair without objection.

Next Meetings:

Board Meeting: Thursday, November 21, 6:30-8:30
Program Council Meeting: November 19

Respectfully submitted by Justin Roberts, Secretary