AUUF BOARD MEETING - November 19, 2025 Final

Board Members Present: Justin Roberts – President, Don Antrobus – Vice President, Mel Langdon – Secretary, Doug Eby – Treasurer, David O'Brien, Marty Freeman, George Bryson

Others Present: Rev. Lise, DRE Jennifer Bluntach

6:30pm A. Call to Order/Agenda

After brief personal check-ins, a chalice lighting by Don, and land acknowledgment by David, Justin called the meeting to order. An executive session was added to the agenda, and the agenda was adopted.

6:40pm B. Consent Agenda

1. **Approval of the October 22, 2025, Meeting Minutes –** Added one more absent member to the list and the amended minutes were approved.

6:45pm C. Continued Business

1. **Review of October Financials** (Doug) See report. The number of finance committee meetings will be reduced to six times a year. Doug, as treasurer, will continue to do monthly reports to the Board.

2. **Foraker Group Assistance** (Doug) The agreement has only been in place for 10 days. We will start evaluating after Esme and Foraker clarify the tasks and test the procedures.

3. **Annual Dinner Feedback** (Marty) Got great feedback from those who received awards. Marty did a great job with making the presentations and coordinating plaques engraving as well as the dinner agenda. Thanks to Renee for organizing the potluck. We may need to start new plaques because some are filled up. Marty is working to get information about the awardees posted on the website.

4. **Social Justice Pillars (Feedback and Next Steps)** (Justin) Justin has received good feedback. He asks that months in which organizations receive the half portion be aligned with the timing of the Social Justice Pillars. Justin has a list of potential Pillars to put to the congregation, maybe the May annual meeting. We will revisit this at the December Board meeting. Besides education/presentations during the months of the specific Pillars, we aim to provide Action item suggestions. The Board would like assistance from the Social Action Council on this that could be shared with the congregation, such as in TAOF, announcements during the Worship Services and Forums, and handouts at the Social Action table.

5. **Visitor/New Member Outreach** (7:50 Justin) We are receiving three to four yellow cards per service, which is an up-tick. Follow up calls are being made. Jenn contacts those who mark the yellow cards for RE. The Finding our Way into Fellowship 3-class series just ended and there are several interested folks/families. Pledging was covered in the classes. Information has been put on the table near the entrance to the sanctuary and greeters pass out yellow cards. For those on zoom during the Forum (and Worship service), we should put a link to the equivalent online form in the chat. Mel will check with Denise about an online form and coordinate with Andrea and other zoom ushers and ask John to mention it to the Forum Zoom audience

6. **Bylaws Committee Update** (Mel) The first two meetings are scheduled for Monday and Tuesday, Nov 24 and 25. The goal is to have proposed changes to the bylaws ready for a vote at annual meeting.

7. **Board Administrative Discussion and Decisions (Justin)**

   a. Clarifying terms for Marty and David**.** Marty and David stepped into Board member positions that both expire June 2027. Marty agrees to stay until the term expires; David only agreed for one year. Three other members' positions expire in June 2026. Two of those do not intend to run. Depending on when David steps back, the Board could appoint someone to finish remainder of the term or could put nominee(s) for that position before the congregation. Mel, George, and Marty will continue on the Board. The Board can appoint someone to fill the last year of Kat/David's term, Doug would run for a second term, we will need new nominations for tow vacancies to be filled at a May election, and one incumbent.

8. **Strategic Action Plan Items** (Justin)

   a. **Continued Feedback Process** Nothing has been submitted to the suggestion box.

   b. **TAOF Articles** The aim is for the Board to communicate to congregation. Marty submitted an article about the annual awards. David is writing one about the Endowment Committee. Doug wrote an article regarding the Fellowship's financial position; he will work with Kelly to have a grid/summary added. We would like to have an article about the stewardship committee. In February, we'd like an article about how the Social Justice Pillars have been working and to set the stage for a potential vote on the Pillars in May.

9. **Rental** Rooms 3 and 4 still need work before the rental can start; this needs to be done by January. Don will see what's left to do, check the contract, and have a conversation with the renter.The goal is to complete the AUUF tasks by the end of November.

8:15 pm D. New Business

1. **Shirley Dickens Tribute Procedure** Marty passed around draft changes to the procedure, adding explicit duties for the awards coordinator concerning how an awardee is selected. We removed the last bullet starting with "The Board approved…", renamed the new final section from Proposal to Process, and approved the procedure.

2. **Stewardship** (Rev Lise) A summary of the discussion at the Finance Committee meeting is included in Doug's committee report and Rev Lise added to that. We reflected on what previous Stewardship Committees have done in the past and the lack of a committee right now (there are four potential members). Doug volunteers to chair, but he will keep it simple (reusing videos and articles) and not time-consuming for committee members. Idea is to treat pledges as subscriptions, using a tailored approach to those with current pledges versus those who are not contributing, describing to individuals why their increased contribution matters/what it 'buys' (such as new events like a winter frolic), and consequences of stagnant or reduced income. The Board should weigh in on the messaging. Consider generating more excitement. A portfolio of tasks should be outlined. Invite past committee chairs to help the new committee brainstorm. Doug and Don will take next steps. Marty will liaison with the Nominating committee.

8:50 pm E. Staff, Committee & Team Reports

1. Minister's Report (monthly) – Rev. Lise submitted a written report. She attended the Municipal Assembly's recognition of Trans Day of Remembrance.

2. Director of Religious Exploration (monthly) – Jenn submitted a written report. Rosene and Elayne will help de-clutter to create more space.

3. Treasurer/Finance Committee Report (monthly) – Doug submitted a written report.

8:57 pm D. Executive Session

Board entered into Executive Session at 8:57 and exited at 9:14.

9:15 pm E. Adjournment

No further action by the Board. Adjourned by Chair without objection.

Next Meetings:

Board Meeting: Wednesday, December 22, 6:30 to 8:30 pm.
Program Council Meeting: Tuesday, November 25, 6 pm.

Respectfully submitted by Mel Langdon, Secretary