

Board Members Present [via zoom] : Peggy Robinson – President, Robin Hill - Vice President, James Dryden – Secretary, Sid McCausland - Treasurer, Don Antrobus, Kathy Lucich, and Kalen Saxton

Others Present : Rev. Lise Adams Sherry , Becca Bernard, Rosene Beachy

6:32pm A. Call to Order/Agenda/Minutes

Agenda accepted with discussion of the minutes as requested by Sid.

6:40pm B. Consent Agenda Items

1. Approval of Minutes of the February 16th Board meeting – James

Sid felt that the statement '(actually a reserve transfer not an expense)' was placed where the reader would think this was part of the finance committee report. It was moved to several lines lower 'James reported that in his opinion a reserve transfer is not a budget expense. This will be discussed further.' James found two copies of the draft minutes in the Dropbox and had focused on the later edit date which apparently was not the correct one. James said he needs to review the other one.

Move by Kalen, Don 2nd, to accept the February 16 minutes with edits. **Passed 6:0:1**

6:54pm C. Continued Business

1. COVID Update & Opening –Rev. Lise & Peggy

Moving ahead with in-person services with masking, social distancing, etc. The Forum remains zoom only.

2. Congregational Meeting Plans on March 20 – Peggy, James, Don, Kalen

It is coming together nicely. About 48 members have RSVP'd. The Alliance is providing refreshments. The fire pit is being made ready for an outdoor sparkling cider celebration.

3. Annual Meeting Planning for May 1

Healthy Congregation should have a covenant available by then.
Endowment Committee is seeking a change which adds another agenda item.
Budget discussion sessions have been scheduled and published.

a. Same roles? Yes

b. Nominating Committee Recommendations for 2 Board Seats and for 2 Endowment Seats

Michelle Champion has resigned from the committee and Don Crandall is now acting chair.
Nominating committee has no candidates for the board seats. They have worked very hard on this. Doug Eby has accepted the nomination for one endowment seat. If no nominees are found, we will accept floor nominations and/or follow bylaw procedures to fill vacant seats.

4. Stewardship Update – Peggy, Sid

We have received \$296K in pledges so far and are not actively working the pledge drive anymore. We expect the non-response automatic pay pledges to push us over the \$307K goal.

5. FY23 Operating Budget Proposal – Sid

We discussed the Sid’s sample six page graphic FY23 budget presentation intended for distribution to the members. Don and others complimented the quality of the documents.

Suggestions –

- Inclusion of a definition of sustainability
- Inclusion of an executive summary including the CYP position and the Building Reserve issue like the summary given to board
- The major issue of unsustainable deficits like this should be emphasized

Board discussed the CYP position which was omitted from the proposed budget.

- Should it be funded at \$10,000 as requested by the RE committee ?
- Can the function of the CYP, providing support for older teen group, be part of DLRE work?
- It is important that we recognize support of this group is a mission of AUUF
- Given growing deficit, should we be funding new employees ?
- These youth need a dedicated contact person. The program should start with the school year or we lose them
- HR Committee placed this as their fourth priority
- Sid moved to fund at \$5000 but fails for lack of a second
- We could add \$10,000 to RE budget and let the talents of available personnel dictate scope
- It is easier find someone to fill the DLRE responsibilities for younger children

Move by Sid, Kalen 2nd, to add \$10,000 to provide for a 2nd position in the RE program.

As Sid notes “The reason to vote for this \$10,000 is to affirm our belief that these services will provide growth to AUUF.”

Passed 7:0

Move by Sid, Don 2nd, to accept the budget as amended.

Passed 7:0

7:32 pm D. New Business

1. Approval of Reserve Analysis Study - Peggy

Move by Kalen, Robin 2nd, *that AUUF contract with Reserve Data Analyst to perform a Reserve Study, 1 year agreement, Option 1, for \$2750. If the Building and Grounds Committee determines that the Option 3 with a Multi-Year Agreement is advisable, they can make that commitment, with the costs in subsequent years. This is to be funded out of the 3244 Building Reserves Restricted Fund.*

PRO : Until we have an accurate listing of major building components, their ideal and current life span, and estimated replacement costs, we cannot determine the needed amount that should be in the yearly operating budget to save for their replacement. This is a best practice for commercial properties to avoid unexpected building failures or special assessments. The 2% in the Financial Policies was an initial attempt to identify a value to set aside, but it is not based on our building needs. Once accurate data is obtained, the Board is in a much stronger position to advocate for inclusion in the operating budget. My experience comes from my condo association, which sets aside about 35% of monthly dues to pay for yearly upgrades and repairs.

CON : The purpose of spending this money is unclear. The study will give us a recommended annual layaway percentage. We have a board policy that specifies 2% but we have not included any funds in the budget in collective memory. Will a study that tells us 1% or 5% change our practice? The difficulty is not in knowing an amount but in having the commitment to layaway something annually. The Building & Grounds Committee have produced several analyses and feel they have the technical ability to do this to the extent that is useful.

[Robin had to leave]

Failed 1:3:2

2. Approval of Offering Scholarships for attending GA as a Delegate - Peggy

Move by Kathy, James 2nd, *that AUUF offer partial scholarships, up to \$480 total, for members to attend GA in Portland June 22-26 and participate as delegates. They can either attend virtually or in person. The funding is from the Leadership Development budget line, 5230.*

There are three delegate positions available as of now.

Passed 5:0:1

3. Approval of Creation of A/V Technician Position - Peggy

Move by Kalen, Kathy 2nd, to add \$5000 to the budget for an A/V position.

Consensus is that we need someone and we have not been able to find volunteers. Funding for now until July can be found.

Passed 6:0

4. Discussion of Rental of Facility for Childcare Business – Kalen, James

Could AUUF provide space for a small child care operation on weekdays?

Kalen says there is a real need here in our Airport Heights community and AUUF might develop a little income but serve a need. She has contacts from working in this area for many years.

James supported the idea and suggested we could donate the space. It could give something to the community and externalize some of our activity. It would need the right person with the right vision to make it work. Kalen offered to follow up on the idea.

Extra comments by Rev Lise

Everyone should have seen the email regarding Shannon Bell who was an RE volunteer at one time and recently arrested. Existing limited access agreements will be sent out to board members so they are aware of them.

9:05pm Staff and Committee/Team Reports in Dropbox - Discussion

All reports were all accepted as filed.

Peggy declared executive session for personnel discussion without objection
Exit Executive Session

9:22 pm Adjourned by Chair w/o objection

Next Meetings:

Special Congregational Meeting, March 20, 10-11am

Program Council, March 22, 6:00-8:00PM

Agenda Setting, April 14, 5:30-6:00PM

Board Meeting, April 20, 6:30-8:30PM

Respectfully submitted by James Dryden, Secretary