AUUF BOARD MEETING - September 19, 2024 Final

Board Members Present: Don Antrobus – President, Kalen Saxton – Vice President, Justin Roberts – Secretary, Doug Eby – Treasurer, Jim Kerr, Kathleen Rutherford.

Others Present: Rev. Lise, Jennifer Bluntach, Becca Bernard.

6:30pm A. Call to Order/Agenda

After brief personal check-ins and covenant/chalice lighting by Kath, Justin read the covenant and Don read the land acknowledgement. Without objection, the agenda was adopted.

6:50pm B. Consent Agenda

1. **Approval of August 15, 2024 Meeting Minutes –** Without objection, the minutes were approved.

7:00pm C. Continued Business

1. **Staffing Update – Lise**
   Don and Lise signed Lise's contract that had been previously approved by the Board. We hired Richard Stoneking as the Congregational Administrator. His first day was today. We are also excited to have Jennifer as DRE. We are now fully staffed! Yolanda has decided to step down from the Board due to personal reasons. The Board will need to talk about a replacement.

2. **Finance – Doug**
   There was no finance committee meeting this month. Our finances are good. We are currently ahead on income to date because some members pre-pay their pledges. Our budget will be tighter because we are now fully staffed. We have lost several pledges since the budget was passed. We recently received a bequest from the Estate of Sylvia Short. Doug moved that we put 50% in the endowment, 40% in the budget to equalize the lost pledges, and 10% to building and grounds. Kalen seconded. The motion passed unanimously. The Board also unanimously agreed to increase the DRE professional development stipend from $3000 to $5000. Lise noted that we anticipate around a $1000 shortfall for Fall Frolic. There was a discussion of absorbing this expense within the general budget. There was also discussion of asking the congregation for targeted donations to close the Fall Frolic shortfall. The Board unanimously approved filling the Fall Frolic shortfall by using up to $3222.51 contained in Undesignated Restricted Fund 3211.

3. **Board Thank You Notes Update** – Don and Kalen
   Kalen moved that we buy a gift for Carol Harris for all of her help with the fellowship. Don will purchase a gift from the ANTHC gift shop. We will have kids at Fall Frolic will work on a card. We also plan to have kids make a thank you card for Peter Briggs at Corvus Design for his help with the playground and the Bike Shop and the shipping company for discounted rates.

4. **Playground Updates** – Don
   The playground is close to being installed. There are a few missing parts that we are working on. We also discussed the City's changed position on the permit. We no longer require a permit and will seek a refund.

5. **Board Retreat: Oct 5 –** We discussed the board retreat at Doug's house on October 5. Topics will include year-round stewardship and how to move forward with the congregational survey. Don asked Board members to email him other topics for the retreat.

6. **Nominations Committee Charter**
   The Charter has been finalized. Don explained two minor changes.

7. **Bylaws Review**
   Don asked about volunteers for a bylaws review. Doug and Kalen volunteered to work on a Bylaws committee. Doug suggested reaching out to the UUA. Lise offered to help as an ex officio member, and Don asked to participate. Kalen will set up a meeting.

8. **Congregational Survey and Next Steps**
   Don suggested going over the report at the Board Retreat and coming up with next steps.

7:30pm D. New Business

1. **Annual Dinner – Approve Date (Don)**
   There was a request to hold the dinner on November 9 instead of the first week of November. The Board unanimously approved the request.

2. **Annual Awards – Don**
   Don discussed the various awards and asked for people to think about nominations. He is going to ask Program Council as well.

3. **Advocacy Cohort – Becca**
   In her role as an affiliated minister, Becca has been working on gathering a cohort of people who would want to be involved in advocacy for trans youth and other gender non-conforming individuals. She has reached out to the UUA about a grant to AUUF to help fund this work. The Board supports the effort and agreed to assist with creating a restricted fund if the grant is received.

8:56pm E. Staff, Committee & Team Reports

1. Minister's Report (monthly) – Rev. Lise.
2. President's Report (quarterly) – no report
3. Director of Learning and Exploration (monthly) – Jennifer Bluntach reported on her first few weeks at the fellowship in person.
4. Other Staff Reports (as needed or requested by Board) –
5. Building & Grounds Committee Report (quarterly) – no report
6. Human Resources Report (quarterly) – no report
7. Nominating Committee Report – no report
8. Stewardship Committee Report (monthly) – no report
9. Treasurer/Finance Committee Report (monthly) – No report this month as Doug is out due to medical issues.
10. Other Team Reports (as needed or requested by Board) – none

8:12pm D. Executive Session

At 8:12, Kalen moved that we enter into executive session. Jim seconded. The Board entered into executive session. At 8:35, Doug moved to exit executive session. Kalen seconded. The Board returned to regular session. No action was taken by the Board as a result of the executive session.

8:35pm E. Adjournment by Chair w/o Objection

Kalen moved to adjourn. Don seconded. Adjourned without objection.

Next Meetings:

Board Meeting: Thursday, October 17, 6:30-8:30

Respectfully submitted by Justin Roberts, Secretary