

AUUF BOARD MEETING - June 21, 2023 Final

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Board Members Present [via zoom] : Don Antrobus – President, Kalen Saxton – Vice President, James Dryden – Secretary, and Sid McCausland - Treasurer

Others Present: Doug Eby, Peggy Robinson

6:45pm A. Call to Order/Agenda

After brief personal check-ins, chair asked for adoption of the agenda. Without objection, agenda adopted.

6:51pm B. Consent Agenda Items

Hearing no objection, the draft minutes of the last meeting were approved.

6:55pm C. Continued Business

1. 6:55 – Rev. Lise Contract and Review Update – Don

The changes discussed at the last board meeting were incorporated. Rev. Lise asked that HR help clarify the HR duties.

2. Staffing Update – Rev. Lise/Don

See Rev. Lise's report. We had three candidates for the Administrator position. Two look promising. Cristy is waiting for reference call backs. Peggy asked that the Music Director job description be posted to our website.

Kathy and Don handled a \$50 staff appreciation gift card from Alaska Mill and Feed for Dr. Ray.

3. Bookkeeping Services Update – Peggy

The work with our new contracted bookkeeping service is going well. The month of May closing process went smoothly and there has been one payroll cycle completed.

4. WhaleCoast Update – Peggy

The estimated income from the June WhaleCoast is \$14352. We may collect \$9000 for the second tour. There were a few little bumps but nothing significant. Early guests provided extra income. One host caught Covid before the tour and another after the guests left. In the end, there were 5 cases of Covid among the tourists.

5. Congregational Survey – Lise

Rev. Lise has been working on this but we'll just need to wait for her report.

6. Playground Update – Don

Annie Belts & Alison Hansen have taken co-chair positions and are proceeding to work with Peter. Current pricing should be coming soon. The group discussed a new shed position – maybe where the picnic tables are currently located. Don believes he is authorized to sign the <\$2000 contract with Peter and heard no objection.

7. 7:30 – Building and Grounds / Paving & Seal Coating Update – James

The Nielson work on the new floor and the vehicle damage is all complete. They should be doing final billing soon. Don is still pursuing information on the \$1000 deductible that AUUF should be reimbursed by Church Mutual.

A sealcoat contract has been signed with Precision Asphalt (Kris Lichtenberg) for \$2700. He will sealcoat all AUUF pavement north of the playground fence. It will require 48 hours to cure. He will

do it in two phases so we don't lose the whole parking lot at one time. He'll watch the weather and give us 24 hours notice.

Kris has not found a subcontractor to do the striping. James has contacted several others who all seem booked through September.

8:00pm D. New Business

1. PILOT Presentation Tuesday June 20 – Don

The PILOT presentation by Don of \$2810 on June 20 before the Anchorage Assembly was well received. We had 6 members in attendance.

2. AFACT Half Portion Refund and Budget Line Item – Sid

Move by Sid, 2nd by Kalen, to cancel the budgeted appropriation. Passed without objection.

3. Finance Policy Recommendations – Sid

The dropbox contains an edited version of the AUUF Finance Policies with comments from Peggy, Sid, and James. After some discussion, it was decided to leave final editing of the Finance Policies to the next Treasurer and Finance Committee.

4. New Revenue Task Force – Don

The task force has not met yet. About 6-8 people have expressed interest and there will probably be a meeting in 6-8 weeks.

Peggy said there is a new poetry reading group renting the sanctuary on Friday night. We need to support them with just an operating microphone and speakers. When she sought volunteers from the AV pool, she was asked what it paid and she said we are all volunteers here.

5. Board transition, Member Binders, Meeting Schedule, format for 2024 – Don

Shall we have a special meeting in early July to handle the transition to the new board of directors? Doug offered his house for a potluck. We'll work out an acceptable date and plan on a potluck. The new board should talk about moving the meetings off Wednesday so Jim could participate and remain on the board.

We should plan on a retreat in early August or early September.

Staff and Committee/Team Reports in Dropbox - Discussion

All reports accepted without comment.

UUA General Assembly is meeting next week. AUUF still has an opening for a voting member to participate virtually in the Business Meeting on the 25th.

The Stewardship committee (Peggy) would like to note that, in FY23, AUUF had \$289k in pledges and received \$287k. There are \$7600 arrears but \$5000 of that may come in. FY24 pledges are currently \$307k which is \$12k over budgeted pledge income.

8:05pm Executive Session - None

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8:05pm Adjourned by Chair w/o objection

Next Meetings:

Agenda Setting Meeting, Thursday, July 13, 5:30-6:00pm

Board Meeting, Wednesday, July 19, 6:30-8:30pm

Program Council September 26, time TBD

Respectfully submitted by James Dryden, Secretary